

BLANKET PURCHASE AGREEMENT WITH U.S. DEPARTMENT OF LABOR (DOL)  
DOLQ119631877  
PERIOD OF PERFORMANCE 7/25/2011 – 7/24/2016

GRA and FYI provide any and all agencies within the U.S. Department of Labor (DOL), in the National or Regional offices, with contract support in the areas of management services. These include:

- Budget and Finance
- Program Development
- Program Analysis
- Program Evaluation
- Information Technology
- General Project Administration
- Curriculum Development
- Training

GRA and FYI constitute a single management services team, serving all Bureaus and Agencies of the U.S. Department of Labor. GRA is the vendor of record. DOL can use the full range of both companies' services, using one simple rate schedule. There is no annual rate escalation. **DOL Point of Contact: Ms. Donna Childs-Speight, COTR, (202) 693-7762 or [childs-speight.donna@dol.gov](mailto:childs-speight.donna@dol.gov)**

**BPA Labor Categories and Rates**

Please contact FYI for current prices at 301-586-8500 or [FYI@fyinfo.com](mailto:FYI@fyinfo.com).

## LABOR CATEGORY REQUIREMENTS

### **Senior Management Analyst** – Minimum Qualifications:

Bachelor's or Master's degree in a field of expertise related to the issues to be studied, and three (3) years' experience working with senior-level policies and programs similar to those to be studied; OR five (5) years' senior-level experience related to the policies or programs that are similar to those to be studied.

### **Management Analyst** – Minimum Qualifications:

Bachelor's or Master's degree in a field of expertise related to the issues to be studied, and one (1) year experience working with senior-level policies and programs similar to those to be studied; OR four (4) years' senior-level experience related to the policies or programs that are similar to those to be studied.

### **Senior Curriculum Development Specialist** – Minimum Qualifications:

Bachelor's degree in the field of education or employee development and two (2) years' experience teaching related material; OR four (4) years' experience teaching or training in the field related to or similar to the task.

### **Senior Training Specialist** – Minimum Qualifications:

Bachelor's degree in the field of education or employee development and two (2) years' experience teaching related material; OR four (4) years' experience teaching or training in the field related to or similar to the task.

### **Web Developer** – Minimum Qualifications:

Associate's degree and three (3) years' experience with web based applications including development, design and knowledge of interfaces with other applications.

### **Writer/Editor** – Minimum Qualifications:

Master's or Bachelor's degree in English, liberal arts, journalism or related field with a minimum of three (3) years' experience in data collection and analysis of technical projects, research, writing, and findings.

### **Clerk Typist** – Minimum Qualifications:

Associate's degree with three (3) years' relevant work experience with at least one year providing technical support or five (5) years' experience in an office setting, providing support.

### **Project Manager** – Minimum Qualifications:

Bachelor's degree with a minimum of three (3) years' experience with project leadership and management.